



WOMEN FOR COMMUNITY

REQUEST FOR PROGRAM SUPPORT

Completed applications must be received by close of business on January 31. Applications received later will not be considered. Applications will be reviewed and the organization selected by March 1st. In-person interviews may be requested with administrative management and board leadership. Please answer the following questions in full, attaching additional pages and documents as necessary.

Organization Description (provide general background information)

1. Provide organization's mission statement, goals, brief history and programs and population served.
2. Describe the capability of the organization, both in program management and administration, to meet the objectives in a responsible manner and to manage funds responsibly (include examples of previous successful activities administering grant funds).

Program Description (describe program or activity for which you are requesting support)

1. What local community need does your program address? Please describe your program.
2. Describe program goals, current efforts or proposed plan to achieve program goals. Include measurable objectives and information such as target population(s), estimated number of clients to be served, geographic region, etc.
3. What immediate or long-term impact will the program have on the identified community need?
4. How will the funds specifically be used? Identify the line items within your budget to which these funds will be applied. How does the funding fit into your overall organizational budget?
5. Describe plans for collaboration or partnership with other agencies to leverage towards achievement of the program's success. Will these funds be used as a local match to obtain additional dollars?
6. What resources (mailing lists, volunteers, in-kind donations) will your organization contribute to the fund raising event?
7. What outcome measures will be used to evaluate program success?

Please provide the following documents:

1. Current board of directors roster and current staff organization chart
2. Current operating budget
3. Current IRS Form 990
4. Copy of organization's non-discrimination policy.

NOTES TO APPLICANTS:

Women for Community does not make grants to:

- Individuals
- Organizations whose program activities duplicate that of another organization that is recognized as the community leader in the provision of this service
- Fraternal organizations, unless part of a collaborative project with a community-based organization
- Governmental organizations, unless part of a collaborative project with a community-based organization
- Other fundraising events such as walk-a-thons, wine tasting dinners, etc.
- Organizations with religious or membership affiliations unless the program is open to the entire community without regard to religious beliefs or membership status
- Organizations and programs designed to elect candidates to public office
- Organizations located outside of San Luis Obispo County unless for a specific program benefiting residents of and conducted within San Luis Obispo county
- Pay off past debts or existing obligations
- Endowment funds
- Scholarships, fellowships, travel grants and technical or specialized research.

Funding Criteria:

Women for Community reserves the right to select any organization applying for grant support at the sole discretion of its founding members, however, the criteria that will be used in considering applications for financial support are as follows:

- The applicant organization is providing a critical service in San Luis Obispo that enhances the quality of life of those they serve and in doing so, strengthens the whole community
- The applicant's mission and program activities are consonant with Women for Community's mission.
- The organization can demonstrate how the grant will be used to expand or improve an existing program or begin a new program that is absent but needed in the community
- Past performance and history of the organization, including financial stability, will be considered in order to assess its ability to achieve its goals and objectives.
- The organization's overhead costs
- The organization's utilization of other resources in the community in the achievement of its goals (collaboration, leveraging)
- The organization's ability to support the fund-raising event with volunteer support, membership or client participation, access to donor lists, in-kind donations, etc.